

OLD SHERIFF'S HOUSE REPORT

The merit in the rehabilitation of the Old Sheriff's House is its continued use in the County's justice system. The contiguous use of this building as a jail, sheriff's residence and court offices for almost 140 years is quite rare. The fact that this building can be restored and retained within the courthouse complex on its original site is a statement in itself.

Although the integrity of this Vernacular French/Greek Revival building changed in the 1920's with the addition of the 1921 new cell block wing, and some design changes to the house itself in 1926, this historic building is listed in the New Jersey Historic Sites Inventory of Ocean County. Subsequent additions and alterations have left this building free standing, adjacent to the original historic Greek Revival Courthouse, both in their original locations since 1850.

For this reason, serious consideration should be given to restoring the Old Sheriff's House for future office use by the Court system. Its proximity to the New Justice Complex and the court compound makes this a viable alternative use for this structure.

In order for the County to comply with the criteria for a grant required by the New Jersey Historic Trust, the following support documents are required.

SUPPORT DOCUMENTS

Submit the following supporting documents with the completed application:

1. Annual report and latest IRS form 990 (Return of Organization Exempt from Income Tax) if filed, or most current audited financial statement.
2. Copy of letter from IRS documenting tax-exempt status (if applicable).
3. Copies of recent newsletters, brochures and other printed materials produced by the organization, plus recent press clippings relevant to the project.
4. A list of the names, positions, terms of office, and occupations of all board members.
5. Resumes of all staff members directly responsible for this project.
6. City, borough or township, or USGS map pinpointing the location of the project. Include a site map if the project is part of a complex of historic resources.
7. A minimum of ten 35 mm color slides or black and white photographs that clearly represent the project building or site, document the condition of the property, and show the specific areas where work is proposed. Photographic materials should be labeled clearly. Include copies of historic photographs, if available.
8. Available research or documentation for work proposed, e.g., historic structures report, feasibility study, preservation/restoration plan, conditions survey, materials analysis, archaeology reports, and/or other historical research.
9. Plans, drawings, specifications, and RFP's prepared for the proposed project.
10. Resumes of principal researchers/consultants already selected.
11. Letter(s) of commitment from outside source(s) specifying amount of matching funds for this project.
12. Copy of resolution from county or municipal governing body, a resolution from the nonprofit organizations's board of directors, or the signature of the head of the applying State agency recommending the project for funding under this program.
13. A copy of the property lease (if the agency or organization

- applying for the grant leases the project property) including names and addresses of lessors and lessees.
14. Letter from the State Historic Preservation Officer certifying eligibility of a property not listed in the New Jersey Register of Historic Places at the time of application (if applicable).
 15. Letter from the Commissioner of the Department of Environmental Protection authorizing the project (if available).
 16. Project plans, drawings, specifications, contracts, invoices and evidence of payment documenting expenditures of funds claimed as part of the grant request (for on-going preservation projects only).
 17. Copy of organization's long-range plan (if available).

We should not have too much difficulty meeting all of the supporting documents required to meet the January 22, 1990 application deadline, providing, a network of county departments, i.e., County Architect, someone from Planning Board, Comptroller's Office etc. assists in assembling the data necessary to meet The Trust's criteria.

However, No. 8 and 9 of the Supporting Documents will require a considerable amount of time to assemble and report.

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1. Historic Structure Report
2. Feasibility Study
3. Preservation/restoration Plan
4. Conditions Survey
5. Materials analysis
6. Archaeology report and/or Historical Research

9.

1. Plans
2. Drawings
3. Specifications
4. RFP's prepared for the proposed project

This is a 50/50 Matching Grant program. Costs for the required

studies, surveys, reports, etc., is considered part of the grant application request.

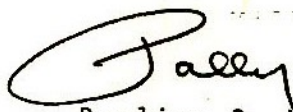
The Site Report by Watson and Henry Associates of March 15, 1989 considered the Old Sheriff's House to be in better condition than most old structures and that the interests of Ocean County would be best served by having a Historic Structure's report prepared. Such a report would chart the course of action for the preservation of the historical significance of this building. This report will provide the groundwork for the application for matching grant money from the N.J. Historic Preservation Bond Fund.

Michael Henry, P.E., of Watson and Henry considered a budget of \$20,000 to \$25,000 necessary for professional fees and basic paint testing for the Old Sheriff's building. The cost varies according to the age, complexity, condition and alterations to the building.

The firms I am familiar with who could do a Historic Structure Report are the Watson and Henry firm in Bridgeton or Short and Ford of Princeton.

If we do not assemble all of our support material to meet the January 22, 1990 deadline, we have two more shots at getting a grant. This is a three year grants program.

November 28, 1989


Pauline S. Miller
Director